## Fight the Flood Middle Peninsula Data Retention Policy 8/9/23

### Virginia law

The MPPDC Fight the Flood program recognizes the importance of the Commonwealths "Government Data Collection and Dissemination Practices Act," Chapter 38 of Title 2.2 of the Code of Virginia (§ 2.2-3800 and 2.2-3803), "Administration of systems including personal information; Internet privacy policy; exceptions" Code of Virginia, § 2.2-3803, the "Virginia Freedom of Information Act" § 2.2-3700, et seq., and by any applicable U.S. federal laws.

#### Information we collect

We do collect information directly from individuals and businesses who volunteer to complete forms or participate in surveys, to deliver the services requested. We collect, retain and use personal and business information where we believe it is essential to administer our public business and to provide products, services and other opportunities requested by our clients.

# Optional information is retained in accordance with the records retention schedule at the Library of Virginia.

Under the "Virginia Freedom of Information Act" (FOIA), any records in our possession at the time of a "Freedom of Information Request" might be subject to inspection by or disclosure to members of the public. However, identifiable personal information deemed protected will be removed prior to such release in accordance with FOIA.

### Restrictions on the disclosure of customer information

We do not sell or rent our client's information to any outside company or organization without the authorization of the client. We do not reveal specific information about users or other personally identifiable data to unaffiliated third parties for their independent use, except if required to do so by FOIA or other law unless requested by the client for release.

### **Cookies**

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